



## Teacher/Group Leader Information

---

Thank you for your interest in Fanshawe Pioneer Village.

Please review the following important information regarding your trip. If you have any additional questions, please contact the Manager of Education at (519) 457-1296 or by email at [lpharoah@fanshawepioneervillage.ca](mailto:lpharoah@fanshawepioneervillage.ca).

### CANCELLATION POLICY

Cancellation of your scheduled program/tour must be made **72 hours prior to your program date** (for reasons other than bus cancellations or inclement weather). Fanshawe Pioneer Village will monitor weather reports and contact you when circumstances require.

**IMPORTANT: Late cancellations will result in a reservation fee of \$55.00 charged to your school/group.**

### PROGRAM TIMING

**Program timing is crucial.** It is recommended that you arrive for your scheduled program/tour 10 minutes prior to the start time indicated on your confirmation form. It is recommended that you allow for 15 minutes after your program is finished to prepare to leave the Village.

Groups arriving at the Village after their scheduled start time will have their program/tour adjusted accordingly. This may include shortening the scheduled program/tour without a refund.

**IMPORTANT:** If your group needs to leave at a specific time due to bussing or other circumstances, please let your historical guides know this prior to the start of your program. Do not hesitate to interrupt us during our delivery of your program if you need to leave at a specific time. We will try our best to make sure you complete your tour on time or make any adjustments as needed for your group.

**Fanshawe Pioneer Village is not responsible for program/tour bus reservations or for bus costs charged to your group.**

## CHAPERONES FOR SCHOOL GROUPS

Please make special note that **1 chaperone is admitted free for every 6 participants**. However, if you wish to bring additional chaperones, please be advised that additional chaperones must pay the program/tour fee per person and your school/group will be charged accordingly.

### PAYMENT

**Payment is due at the FPV Visitor Entrance upon your school/group's arrival. A receipt will be issued at this time.**

Please make cheques payable to **FANSHAWE PIONEER VILLAGE**

If you wish to pay by cash or credit card, please let us know prior to your arrival.

If you wish your school/group to be invoiced for your visit you must contact the Education Manager at 519-457-1296 prior to your program/tour date.

### VILLAGE CONSIDERATIONS

**IMPORTANT: Fanshawe Pioneer Village is an Outdoor Museum with limited indoor space/facilities.** It is highly recommended that your group dress for the outdoor weather and current conditions. Program/tours will proceed irrespective of the weather and may include being outdoors for long periods of time.

#### Things to Bring on your Field trip;

- **Appropriate Footwear – Recommended:** Running Shoes, Boots, Rain Boots, Socks
- **Appropriate Outdoor Clothing: Recommended:** Wear Layered Clothing, Jacket, Hat, Sunglasses
  - **Sunscreen and Bug Spray is highly recommended.**
- **Appropriate Food/Snacks: Bottled Water or a Bottled Drink is allowed and recommended as there are no Water Fountains in the Village available for student/participant use.** Consumption of food and drink are not permitted in the historic buildings.
- **Staying for Lunch: Recommended:** Bag Lunch, Recess Equipment (Balls, Skipping Ropes, Games, etc.), Picnic Blankets, Hand Sanitizers, Paper Towels/Napkins

- **Cameras are permitted within the Village and in our historic buildings.**
- **Journaling/Taking Notes** – If you would like your class/tour group to take notes or journal throughout your program you are welcome to. Please bring the necessary supplies.

### **Reserving Picnic Facilities**

**Limited Picnic facilities** (Picnic Facilities include the following: outdoor picnic tables, Miller Barn, Corbett Tavern) **are available by reservation only with the Education Manager**. These arrangements must be made at the time of program booking.

**Washrooms are located in the Village behind the Pioneer Village Café.**

### **Denfield General Store**

The Denfield General Store is Fanshawe Pioneer Village's Gift Shop and may be available to purchase items for Spring/Summer and Fall programs/tours. If you plan to visit the Denfield General Store please inform the Manager of Education at the time of program booking.

Please allow extra time if you wish to visit Denfield General Store. The store is not part of education programming or guided tours.

### **Cedar Hedge Maze**

The Cedar Hedge Maze located outside Fanshawe Pioneer Village (across from our Visitor Entrance) is available for visitors to explore and enjoy. **Please allow for extra time if you plan to visit the cedar hedge maze. The maze is not part of educational programming or tours.** It is also recommended that there be adult supervision of the maze when in use by child visitors. **Fanshawe Pioneer Village is not responsible for the supervision of participants using the Cedar Hedge Maze. Please use at your own risk.**

### **ADDITIONAL NOTES**

**FANSHAW PIONEER VILLAGE RESERVES THE RIGHT TO ALTER OR ADAPT ANY COMPONENT OF PROGRAMMING WITHOUT NOTIFICATION PRIOR TO ARRIVAL.**